



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6272323  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2018 Philippine Tourism Satellite Accounts (PTSA) and Tourism Statistics Dissemination Forum  
**Area of Delivery**

<b>Solicitation Number:</b> 2019-06-0133	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	5
<b>Category:</b> Corporate Giveaways	<b>Date Published</b>	25/06/2019
<b>Approved Budget for the Contract:</b> PHP 188,700.00	<b>Last Updated / Time</b>	25/06/2019 00:00 AM
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	28/06/2019 10:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

#### Description

TERMS OF REFERENCE  
 2018 Philippine Tourism Satellite Accounts (PTSA) and Tourism Statistics Dissemination Forum  
 July 17 – 18, 2019

#### REQUIREMENTS / DELIVERABLES

LOT 1

TWILL & LEATHER DUFFEL BAG WITH LAPTOP COMPARTMENT

Quantity : 150 pieces  
 Dimensions : 17 ½" L X 6" W X 14" H  
 Material : Combination of Twill and Man-made Leather  
 Description : Padded compartment for 15" laptops/tablets/work essentials  
 6" Handle Drop  
 Two side pockets – 8" X 6"  
 Detachable body strap  
 14" – Padded Laptop Sleeve  
 8 1/2" – Notebook Sleeve  
 6" X 3" – Phone Sleeve  
 Embroidery/Print : 1" X 3" (It's More Fun in the Philippines" logo)  
 Color : Navy Blue  
 Amount / piece : PHP 1000.00

TOTAL FOR DUFFEL BAG WITH LAPTOP COMPARTMENT: PHP 150,000.00

LOT 2

CONFERENCE NOTEBOOK WITH PEN

Quantity : 150 pieces  
Material : Presentable writing notebook, ruled with one (1) black ink pen  
Inner Pages : 72 Sheets, 70gsm  
Cover Material : Hardbound cover  
Pen : Retractable/ Ballpoint Black Pen  
Size : Paper - 20 x 12 x 2.5cm  
Color : Navy Blue  
Print/Branding : Embossed Event Name and logo/s on cover  
Amount / piece : Php 250.00

TOTAL FOR CONFERENCE NOTEBOOK WITH PEN : PHP 37,500.00

LOT 3

GLASS PLAQUE

Quantity : 1 piece  
Material : Clear Glass Crystal  
Print : Awardee Name and Event Logo  
Size : Approximate 8" X 6" and .38" thick  
Description : Plaque with logo etch and stand

TOTAL FOR GLASS PLAQUE: PHP 1,200.00

TOTAL FOR COLLATERALS : PHP 188,700.00

GENERAL NOTES:

A. All services are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis.

B. Qualified bidders shall present their concepts and designs after the opening of the bids. Sample images are for illustration and reference only. Evaluations are based on the approved actual sample submitted by the supplier/s.

C. Qualifications for Proponents:

1. Must be willing to provide service on a send-bill arrangement (Government procedure)

D. Approved Budget for the Contract:

1. One Hundred Eighty Eight Thousand Seven Hundred Pesos

(Php 188,700.00)

2. Includes all applicable taxes

E. Contact Person

DESIREE H. STO. TOMAS  
Tourism Operations Officer II

DIANE PAULINE L. IBARRA  
Tourism Operations Officer II

Statistics, Economic Analysis and Information Management Division  
5th Floor, DOT Building 351 Sen. Gil Puyat Avenue, Makati City  
Tel. No.: 459-5200 local 506 / 512  
E-mail: desireehst\_07@yahoo.com / ibarradianepauline@gmail.com

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)  
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement

(see attached form)

Deadline for the submission of Quotation: on or before June 28, 2019 at 10:00 am

**Created by** John Paulo Samonte Francisco

**Date Created** 24/06/2019

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